

**October 27, 2015**  
**Board Meeting Minutes**  
**6:30 to 8:00**  
**Centre County PAWS, Inc.**  
**Adoption and Education Center**

**Board Members/Staff Roll Call**

Lisa Bahr, Yvonne Riley, Chris Kunes, Dave Abler, Brian Eppley, Chris Faust, Cathy Barefoot, Joan Ritchie, Kristin Dunmire, Bob Conn, Kristine Clark, Jim Hermann and Laurie Knisely

**PAWS Members**

Wendie Lynn Patten

**Member Question and Comment Period**

**Action Item - Approval of September 22, 2015 Board Meeting Minutes – Cathy Barefoot**

- Discussed the September 22, 2015 meeting minutes – Kris Clark [made the motion](#) to approve the September 2015 meeting minutes and Jim Hermann [seconded the motion](#). All in favor, none opposed, motion passes.

**Reports of Other Officers**

**Report of the President – Dave Abler**

- Dave – Thanked everyone for coming to the Fur Ball. And also mentioned that we have another event coming up - Bingo

**Vice President's Report – Yvonne Riley**

- Yvonne – No report at this time.

**Treasurer's Report – Laurie Knisely**

- Laurie – Report emailed by Brian. Laurie will be sending out the audit tomorrow.

**Recording Secretary – Cathy Barefoot**

- Cathy – No report at this time.

**Staff and Committee Reports**

**Director of Finance – Brian Eppley**

- Brian – Emailed his report. In September we did lose money. Projections didn't change much. Income came in a little below budget. Our SNAP is a little over so we will need to take \$15,000 out of our reserves. We did have an expense for the large dog yard. We also did receive a nice donation for it. Income – for the part time positions, we have received 2 payments for this as the donor has caught up. Spay/neuter money is coming in and the Fur Ball money is also coming in. Planned giving is an "unknown" as we never know in advance when this will come in or how much it will be. We are expecting another planned giving from an estate that we should receive soon, so we are keeping the planned giving line item for this year. We will be working on our budget for next year. The audit is finished.

**Director of Operations – Lisa Bahr**

- Lisa – Emailed the report. We talked about the Orphaned Kitten Program in our last Board meeting, but Lisa wanted us to know that she talked about it in the Publicity Committee meeting and they have taken into consideration the ways to take donations toward this. Maybe we could also do a drive at Wiscoy Pet Store for kitten food. She also talked to our representative at Royal Canin about giving us a discount on kitten food. We still have many kittens coming in. Ann Marie and Lisa have talked and Ann Marie has stepped away as a regular PAWS volunteer but will still be a resource for us. Volunteer hours are back on track. For the maintenance assistant position – Lisa needs help with this. Too many things keep happening here that we need to attend to. An example is the doors in the dog wing and how cold it is there when the weather gets cold. A concern is when we need to call Hazel for some things. Laurie said they can address this at the upcoming finance meeting. We can move painting until next year, but we need to fix the dryer and leaking faucets, etc. Chris K. said we should group things together for Hazel when he comes because they have a minimum service charge. Lisa mentioned the door hinges being broken and worn out. If we can get a list together, Chris K. can send one of his men over at a reduced rate. Lisa does have a list and it is pretty long. She will send it to Chris K. and he will address it. Bill wanted to know about the trees and shrubs that have died. He would like to replace them after the first frost – especially the named trees. The estimate from Curt Krape is \$3,100.00 to replace 8 trees and 5 shrubs that have died and includes removal and replacement; fall fertilization of all trees and shrubs is also included in the estimate of \$3,100.00. We can get the expense deferred until next year. The Board supports going with this estimate. Lisa will follow up with Curt.

**Director of Development and Marketing – Chris Faust**

- Chris – Emailed the report. We are looking good to get funding for our Orphaned Kitten Program. Pet of the week is now sponsored by Lyons Kennels. One of our education volunteers did a presentation to Radio Park Elementary School with Inka. October is Pit Bull awareness month. For the Fur Ball – we don't have final numbers yet. We could net \$38,000 this year. People were very complimentary of this year's Fur Ball. Chris Faust wanted to give a big thank you to Kris Clark for all she did this

year. We had some new auction items this year. We extended the open bar prior to dinner at the end of the Penn State football game and it did help our cause. Bingo is coming up in two weeks.

**Nominating Committee – Joan Ritchie**

- Joan – No report at this time.

**Personnel Committee – Kristin Dunmire**

- Kristin – No report at this time.

**Strategic Planning Committee – Linda Friend and Jim Hermann**

- Linda and Jim – Jim put together a questionnaire that will go to the various committees very soon. He is putting a second draft together right now.

**Unfinished Business**

**Revisions to PAWS Bylaws, Article IV, Section 4 – Kristin Dunmire (Action Item)**

- Kristin Dunmire – Kristin mentioned that the revisions to the PAWS Bylaws are posted on the website. She has not received any comments on it.
- Kristin [made the motion](#) to approve the changes to the bylaws and Bob [seconded this motion](#). This requires a 2/3 Board vote in favor in order to pass. No discussion as this was discussed in previous meetings. All in favor, none opposed, motion passes unanimously.

**Written Expectations for PAWS Board Members – Kristine Clark (Action Item)**

- Kris Clark – Kris sent out the expectations again and she has not heard any comments. Bob [made the motion](#) to approve the written expectations for the PAWS Board members and Laurie [seconded this motion](#). No discussion as this has been discussed in previous meetings. All in favor, none opposed, and motion passes.

**New Business**

**Website Status, Making Website Mobil-Friendly – Kris Clark**

- Bob Conn – Bob got the IT committee together off line. We all learned that it is a larger beast than we thought. Dave has put a lot of time and effort into our present website. Bob has put together a plan and timeline to get it started. So we are still working in the right direction to get it more mobile friendly.

Kris wanted to know if there was an Education Committee. She is looking for something more to do for PAWS. Chris Faust said the Education Committee is currently grouped under the PAWS Outreach. We do have a few people working on some things for this. Dave was the Membership Committee person way back when and we do need to have this be more active. It isn't part of the fundraising as it used to be. Chris is working on getting more sponsorships and hasn't put much effort into memberships because sponsorships bring in more funds for PAWS. Brian emails lapsed members consistently. There is potential for growth there. Maybe we need to have more conversations on membership and the Membership Committee. Kris Clark would be willing to help with this. When someone adopts they get a 1 year membership. Kris Clark would like to talk more about it with Lisa and Chris to see where we can go with it and to encourage memberships.

Kris C. [made a motion](#) to adjourn the meeting, Bob C. [seconded the motion](#) – all in favor – none opposed – meeting adjourned. Meeting adjourned 7:20 PM.

**2015 Board meeting dates - November 24**

**2016 meeting dates – January 26, February 23, March 22, April 26, May 24, June 28, July 26, August 23, September 27, October 25, & November 22**