

**October 25, 2016
Board Meeting Minutes
6:30 to 8:00 PM
Centre County PAWS, Inc.
Adoption and Education Center**

Board Members/Staff Roll Call

Dave Abler, Lisa Bahr, Bob Conn, Brian Eppley, Chris Faust, Bill First, Laurie Knisely, Chris Kunes, Yvonne Riley, and Carolyn Lambert

PAWS Members

Jackie Wolfe and Kevin Shock were present.

Member Question and Comment Period

There were no questions or comments.

Action Item - Approval of September 27, 2016 Board Meeting Minutes – Carolyn Lambert

Chris K. made a motion to approve the minutes from the August 23, 2016 meeting. Laurie K. seconded the motion. The motion passed unanimously.

Officer Reports

President – Dave Abler

- Dave – Dave stated that Kristin Dunmire has resigned from the Board. Also, he announced that the Board will need to have a special meeting in December to approve the 2017 budget. Dave asked Brian E. what would be feasible dates for the Finance Committee report. Brian E. stated that he would have the preliminary budget ready for the November Board meeting so the final budget should be ready by early December. A concensus was reached for Tuesday, December 13, 2016 at 6:30 PM at PAWS.

Vice President– Yvonne Riley

- Yvonne – No report at this time.

Treasurer – Laurie Knisely

- Laurie – Laurie stated that the Finance Committee meeting was canceled so they will be looking for a new date.

Recording Secretary – Carolyn Lambert

- Carolyn – No report at this time.

Staff and Committee Reports

Director of Finance – Brian Eppley

- Brian – Emailed his report. Brian stated that September was a good month for income and was better than the previous two years.. The cat adoption fees for the July and August adoption promotion were received in September. Donations to the “greatest need” category in the recent campaign that were placed in the spay/neuter category will be changed back to the General Fund to reflect the donations accurately. The audit for 2016 has been completed. Dave A. noted that the income is higher this year than the previous 3 years and was more balanced during the entire year. Chris F. noted that, in general, the majority of income for non-profits is received in the fourth quarter of the year. There were no questions for Brian.

Director of Operations – Lisa Bahr

- Lisa – Emailed the report. Lisa reported that a second promotion to waive cat adoption fees will occur from November 21 to December 21, 2016. Next, Lisa noted that the number of cat adoptions was good but would not surpass the 2015 number. More dog adoptions occurred this year than last. Volunteer hours on the dog side have not been great. An analysis of recent dog training session showed that only 13 of 37 attendees returned to volunteer more than twice. The cat side volunteer retention rate is better but there are fewer volunteers. Lisa has not found a solution to the double counted hours issue in Volgistics. She stated that she is a member of the Leadership Centre County class of 2017.
 - Questions/Comments: There were no questions for Lisa. Lisa thanked Bill F. for donating the play yard and that it had been a lifesaver for helping to socialize the dogs in the shelter.

Director of Development and Marketing – Chris Faust

- Chris – Emailed the report. Chris reported that the Fur Ball was the following Saturday, October 29th. She and the committee are working on the program. There will be an acapella group at the end of the cocktail hours. Katherine Spicer has been invited to talk about her Birthday Fundraiser of \$10,000. The amount raised from sponsors is equal to the amount last year. Kohl’s donates to nonprofits when their employees volunteer so a group will be coming to help set up and clean up and will be donating \$3000 to

PAWS. PAWS partnered with the Centre County Women's Resource Center to heighten the awareness of domestic abuse as there is a strong correlation between animal abuse and domestic abuse. WTAJ-TV videotaped a segment about this relationship, with PAWS animals wearing purple scarves. The public relations activities are listed in Chris's report. There were no questions for Chris.

Nominating Committee – Joan Ritchie

- Joan – Joan was absent. No report was submitted.

Personnel Committee – (currently no committee chair)

Strategic Planning Committee – Linda Friend and Jim Hermann

- Jim was absent. Linda is traveling internationally. No report was submitted.

Laurie K. made a motion to adjourn the meeting. Yvonne R. seconded the motion. The motion passed unanimously. Meeting adjourned at 7:10 PM. Followed by Executive Session.

Remaining 2016 meeting dates – **November 22 and December 13**