

**March 28, 2017
Board Meeting Minutes
6:30 to 8:00 PM
Centre County PAWS, Inc.
Adoption and Education Center**

Board Members/Staff Roll Call

Dave Abler, Kris Clark, Bob Conn, Brian Eppley, Chris Faust, Jim Hermann, Chris Kunes, Yvonne Riley, Joan Ritchie, and Carolyn Lambert

PAWS Members

Jackie Wolfe, Samantha Walker, and Ginger Vierck were present.

Member Question and Comment Period

There were no questions or comments.

Action Item - Approval of February 28, 2017 Board Meeting Minutes – Carolyn Lambert

Chris K. made a motion to approve the minutes from the February 28, 2017 meeting. Jim H. seconded the motion. The motion passed unanimously.

Officer Reports

President – Dave Abler

- Dave – Dave stated that he would be out of town on June 27th, which is the meeting for the elections of Board Officers. Following a discussion, the Board decided to postpone the elections to the July 25th meeting. Yvonne R. will chair the June meeting.

Vice President– Yvonne Riley

- Yvonne – No report at this time.

Treasurer – Laurie Knisely

- Laurie was not present. No report was submitted.

Recording Secretary – Carolyn Lambert

- Carolyn – No report at this time.

Staff and Committee Reports

Director of Finance – Brian Eppley

- Brian – Emailed the report. Brian presented the financial summary for February 2017. While the expenses are steady, they exceeded revenues for the month. Reasons for the 2017 loss compared to 2016 included that in 2016, \$7,000 was transferred from Capital Reserves to cover Capital Expenses and the donation for the feral S/N program was received in January. Since an electric bill was not received in February this year, two were received in March. Most of the income and expenses from the Comedy Club event were received.
 - Questions/Comments: Dave A. asked for a verification of the outstanding expenses and income. Brian replied that there were a few income checks outstanding and the food bill will be reported in March. PAWS pays Wise Crackers on the night of the event but the food bill is received later.

Director of Operations – Lisa Bahr

- Lisa – Emailed the report. Lisa reported that the number of adoptions is lower than last year for cats and dogs. Thirty-nine cats and 29 dogs were adopted in February. She has discussed ideas with volunteers about ways to increase the number of visitors and sent an email to dog volunteers about her efforts to obtain dogs from other shelters. Lisa is working on attaining new contacts with reliable shelters in other regions to bring in more dogs. She wants to keep as many dogs in the shelter as possible because she would like to have potential adopters come to PAWS instead of going to a breeder. Six dogs were obtained from Bedford County this week. Lisa noted that the number of volunteer hours had decreased from 2016. She stated that the recent transport from Freedom Fences included two heartworm positive dogs accidentally. Lisa was able to have the fees waived for those dogs. She thought that the rescue was good to work with, but has written an additional protocol to avoid any more dogs with heartworm. Lisa has three interns for the summer which will decrease the work load for volunteers and staff. Next, she reported that a Penn State National Electrical Contractors Association (NECA) student group is interested in using PAWS as a site for a national competition on green energy. They will create a plan for saving energy through the use of solar or wind power. The winning team receives the equipment required to implement the plan.

- Questions/Comments: Kris C. asked about the number of cats waiting to be surrendered. Lisa stated that the number of cats on the waiting list has decreased and that almost all of the cats on the March list have a surrender date scheduled. The arrangement with Dr. VanGorder, Happy Paws Mobile Vet service is moving forward. Dave A. asked about the decrease in volunteer hours. Lisa responded that she wasn't sure of the reason, but noted that the shifts had enough volunteers and the duties were being accomplished. Bob C. commented that it may be due to volunteers not checking in with Volgistics. Several Board members agreed. Chris F. commented that she and Lisa were interviewing six applicants for the staff assistant position.

Director of Development and Marketing – Chris Faust

- Chris – Emailed the report. Chris noted that this is an exceptional time of the year due to the numerous fundraising events. PAWS was named as a beneficiary of an anonymous donor's retirement plan with an estimated value of \$40,000. Chris applied for a Walmart Foundation grant of \$2,500 for S/N, thanks to a PAWS volunteer, who works for Walmart. PAWS will receive \$250 for every 25 hours he volunteers. The check for \$13,949 from the Stocker Share the Love campaign should be received soon. PAWS was selected to be a beneficiary of the Penn State Health Happy Kamper 5K on August 19, 2017. The Bingo event on April 7th is sold out. Chris noted that The Field Gives Back to PAWS event on Monday, March 20th appeared to be successful.
- Questions/Comments: Kris C. asked if Chris needed any help. Chris mentioned that the PAWS for Cocktail Hour committee needed to meet soon as she met with an individual who would like to host an event for PAWS. Brian E. mentioned that the Medical mailer would be mailed Wednesday or Thursday. Chris mentioned that she had a tough time getting bingo sponsorships. She met with Aaron's to discuss a sponsorship but they declined. Kris C. asked if she had a video to show prospective sponsors. Chris responded that she did and would take her iPad with her to future meetings. She asked the Board for suggestions for sponsors. Kris C. suggested the Penn State World Campus and provided a contact.

Nominating Committee – Joan Ritchie

- Joan – Joan stated that she was still seeking applications. Jim H. noted one person who had inquired about serving and Kris C. mentioned a second person who was very interested.

Personnel Committee – (currently no committee chair)

Dave A. stated that he hoped a new Board member would accept the position of committee chair.

Bob C. made a motion to adjourn the meeting. Jim H. seconded the motion. The motion passed unanimously. Meeting adjourned at 7:15 PM.

2017 meeting dates – **April 25**, May 23 (Annual meeting), June 27, July 25, August 22, September 26, October 24, November 28, December TBD later