

April 22, 2014
Board Meeting Minutes
6:30 to 8:00
Centre County PAWS, Inc.
Adoption and Education Center

Board Members/Staff Roll Call

Lisa Bahr, Yvonne Riley, Jim Hermann, Chris Kunes, Dave Abler, Bill First, Cristin Long, Brian Eppley, Chris Faust, Cathy Barefoot, and Laurie Knisely

PAWS Members

Jackie Wolfe, Ginger Vierck, Ellen Hermann, Suzie Mitchell (medical person) and Elaine Cassin

Member Question and Comment Period

Jackie wanted the Board to know that Lisa was so proactive toward one of our animals. We had a grumpy cat and Lisa realized the cat had a medical problem. She had cancer and was in failing health so Lisa followed PAWS protocol with animals in failing health situations. Thank you to Lisa for being so vigilant.

Action Item - Approval of March 25, 2014 Board Meeting Minutes – Cathy Barefoot

- Discussed the March 25, 2014 minutes – Chris Kunes [made the motion](#) to approve the March minutes and Cristin [seconded the motion](#). All in favor, none opposed, motion passes.

Report of the President – Dave Abler

- Dave – Nothing at this time.

Reports of Other Officers

Vice President’s Report – Yvonne Riley

- Yvonne – No report at this time.

Treasurer’s Report – Laurie Knisely

- Laurie – Report emailed by Brian.

Recording Secretary – Cathy Barefoot

- Cathy – No report at this time.

Staff and Committee Reports

Assistant Treasurer – Brian Eppley

- Brian – Emailed his report. As you can see, we had a deficit at the end of the month but that isn’t unusual for this time of year. Nothing out of the ordinary. Electric is a little high. Un-categorized income will shift over to donations. We had a refund from the IRS for the health benefits we pay. Income isn’t that high so far this year but will be more normal once we have more of our events and mailings. Comedy Club money is in this report. We purchased stainless steel litter boxes which are under supplies. We are already at 63% of the 2014 supplies expense budget amount because of this purchase. Discussion about putting the litter boxes under capital expenditures – Brian will check with Shannon on this. Discussed the Comedy Club income. We didn’t use \$1,000.00 of the sponsorships for the Comedy Club but we will use it for other events. We had more people attend the Comedy Club so some of the expenses were higher. Discussion of dog medical expenses being higher. We had some donations toward our medical to pay for some of the medical bills for animals. S/N donation - non-feral: the spay-ghetti dinner income is on this income line. Discussed the Guardian Angel fund going into the adoption fees. We decided not to put un-categorized income into CDs yet, but they are in a savings account. Brian can add interest income to the back page of his report.

Director of Operations – Lisa Bahr

- Lisa – Emailed the report. She emailed the Board about Kate resigning as the PAWS Volunteer Recruitment & Retention Coordinator, and the Board Policies updates which we will talk about under New Business.

Director of Development and Marketing – Chris Faust

- Chris – Emailed the report. Marketing efforts – passed around a flyer with Sneezy the squirrel to highlight S/N. Fran Fisher is coming to PAWS on Thursday and Sunday along with Jay Paterno, the Nittany Lion and a few Penn State coaches. They are doing photographs with our shelter animals on Thursday and Sunday. We will use these photos for social media, website, posters, and for other things. Also Centre Gives starts May 6 and ends May 7th. Feel free to share with everyone you know. PAWS will have a happy hour event from 4pm to 6pm. Whatever organization has the most people donate, they will win more prizes. We will call it Yappy Hour here in the basement. We will have food and beverages along with computers set up to make donations.

Nominating Committee – Joan Ritchie

- Joan – Joan isn’t here. Our May meeting is our Board Elections. Dave Abler, Chris Kunes, Bill First, Yvonne Riley, and Jim Hermann are up for re-election.

Personnel Committee – Cristin Long

- Cristin – No report at this time.

Unfinished Business

New Business

Updates to PAWS Board Policies – Lisa Bahr (Discussion item)

- Lisa – She went through the Board policies and found some of them are out of date. She has emailed the proposed changes to the Board. Maybe at our next meeting we can vote on these policies. We discussed the conditions under which someone could have their PAWS volunteer status revoked. Discussed having Chris and Lisa as designees to speak for PAWS. Discussed the policies on medical emergencies and S/N policies. Discussed the proposed policy regarding friends and family of PAWS volunteers and staff, including friends and family of Board members, serving as references on adoption applications. Discussed the Cat and Dogs Teams having the ability to change their policies. Dave and Lisa will work on these changes and send them to the Board members for the next meeting.
- Lisa introduced Susie Mitchell to the Board Members and Susie talked about her background. Susie is our new Medical Supervisor.
- Treasure, a PAWS dog - Treasure's fosters (the Bowers) are giving Treasure a going away party and they dropped off a book with pictures of Treasure for us to sign. Treasure set the record of being the longest-staying dog at PAWS.

[Jim made motion](#) to adjourn the meeting, [Laurie seconded the motion](#) – all in favor – none opposed – meeting adjourned.
Meeting adjourned 7:27 PM.

Executive Session

The 2014 Board meeting dates are: May 27, June 24, July 22, August 26, September 23, October 28, November. 25.